



Vesta Rowing Club

RULES OF VESTA ROWING CLUB

Adopted by an Extraordinary General Meeting held 9 February 2005

Amended at the Annual General Meeting held 12 September 2007

1. NAME

The Club shall be called the "VESTA ROWING CLUB"

2. COLOURS

The colours shall be crimson and black in oblique stripes.

3. OBJECT

The object of the Club shall be the practice and promotion of Rowing and Sculling as an amateur sport. All its income will be used to further this object. Its Memorandum and Articles prohibit the Club from distributing any surpluses of income over expenditure or other assets to its members.

4. MEMBERSHIP

Membership of the Club shall be open to all those who are interested in taking up the sport of rowing and or sculling, subject only to the numbers of members that the Club's infrastructure can accommodate. The Club will ensure that the talents and resources of all Members are utilised to the full and that no Member receives less favourable treatment on the grounds of gender, disability, marital status, creed, social class, ethnicity, age or sexual orientation or is disadvantaged by conditions or requirements which cannot be shown to be relevant to performance. However in relation to competition in open events the Club shall observe the rules of the Amateur Rowing Association.

5. CONSTITUTION

The Club is a company limited by guarantee and these rules are supplemental to Memorandum and Articles of the company, which shall take precedence over these rules in the event of any inconsistency.

6. CANDIDATURE

Anyone desirous of becoming a Member shall apply to the Secretary in writing stating his name, occupation and address; he shall be proposed by one and seconded by another Member of the Club; such proposer and seconder shall sign his application as evidence that they support his candidature; the application shall be accompanied by either full payment of the entrance fee (if any) and the subscription for the current year, or half of the subscription for the current year and a completed direct debit authority for collection of the remainder over a period of six months or by June of the current subscription year (1 October to



next 30 September) should this be earlier; (any payment to be refunded in the event that the candidate is not elected to membership).

The name, address and occupation of the candidate, together with the names of his proposer and seconder, shall be posted in the Club House; the election of such candidate shall be the decision of the Executive Committee, but no election shall take place until a period of not less than fourteen days has elapsed from the date of the candidate's name being posted in the Club House; the election shall be by ballot by simple majority.

7. NOTICE OF ELECTION

As soon as conveniently may be after his election, notice thereof shall be sent to such Member.

8. ENTRANCE FEE AND SUBSCRIPTIONS

The Entrance Fee and Subscriptions for the various classifications of members shall be such sums as are determined by the Members of the Club in General Meeting from time to time.

The subscription year shall commence on 1 October each year, and the annual subscription shall be payable on that date or by direct debit over a period determined by the Executive Committee of the Club.

Any and all Members whose subscriptions and other liabilities are neither fully paid nor partially paid via an incomplete sequence of Direct Debit payments:

on 31 December shall not be entitled to the privileges of the Club and the rights of Members

on 31 March shall have their names posted conspicuously in the Club House until such subscriptions and other liabilities (if any) are paid

on 1 June shall be regarded and be posted conspicuously in the Club House as defaulters, and liable to expulsion on resolution of the Executive Committee to that effect.

9. ACTIVE MEMBERS

Active Members may represent the Club at Regattas and subject to rule 29 may use the Club's boats, oars, sculls and equipment for the purpose of rowing on the tideway.

10. LIFE ACTIVE MEMBERS

Life Active Membership may be obtained on such terms as the Annual General Meeting may from time to time determine. Except in so far as the rules relate to subscriptions, a Life Active Member shall be bound by each and every rule if he were an ordinary Active Member.

11. LIFE HONORARY MEMBERS

Life Honorary Membership may be obtained on such terms as the Annual General Meeting may from time to time determine. Additionally the Executive Committee may confer Life Honorary membership on any person, irrespective of whether or not a member of the Club, who has given sterling service to the Club or to the



sport of rowing generally. Except in so far as the rules relate to subscriptions a Life Honorary Member shall be bound by each and every rule if he were an ordinary Honorary Member.

12. TEMPORARY HONORARY MEMBERSHIP

Subject to the approval of an Officer and two other members of the Committee previously obtained, a Member may admit a guest to the privileges of Honorary Membership of the Club for a period not exceeding two weeks in any one year. Such privileges shall not be granted to any Member for more than one guest at the same time. The Executive Committee, by resolution previously passed, may admit Members of other Clubs competing at local events to the privileges of Honorary Membership of the Club for the day of such local event and the week previous thereto if necessary.

13. HONORARY MEMBERS

Honorary Members shall not be entitled to:

- a) represent the Club at any Regatta
- b) the use of the Club's boats, oars or sculls or to the use of the Club House for the purpose of rowing or sculling unless it be by invitation of the senior officer present and in this respect they shall take precedence over visitors
- c) vote at any Annual or other General Meeting unless they have at least 10 years continuous membership as Active, Honorary or Student members.

14. STUDENT MEMBERSHIP

An Active Member between the ages of 18 and 25 years who is in full time education shall be entitled to a reduced rate subscription as a Student Member for a maximum period of three years.

15. CADETS

A Cadet Member shall be less than 18 years of age at the time of his election, and shall cease to be a Cadet Member on 1 October following his 18th birthday.

A Cadet Member shall be bound by the special conditions following:

- a) be able to swim to the satisfaction of the Rowing Committee
- b) the Executive Committee shall have received parental approval of membership
- c) shall not be allowed to vote at a meeting of the Club, nor to propose or second a candidate for election to the Club
- d) shall not be allowed to row, scull or cox in Club boats except with the permission of the Captain or in his absence the Deputy Captain or in the absence of both, the Senior member of the Executive Committee present and then not to the exclusion of any Active Member
- e) shall conform with these and other regulations that the Executive Committee may think proper with respect to Cadet Members and in default of doing so he shall be liable to have his name removed from the list of such members by resolution of the Executive Committee to that effect

16. RESIGNATIONS

Any member wishing to resign his Membership shall tender his resignation in writing to the Secretary prior to 1 November in any year, otherwise he shall be



liable for the then current year's subscription; the Secretary shall acknowledge due receipt of such resignation, and such acknowledgement alone shall constitute proof of such resignation.

17. GENERAL MEETINGS

A General Meeting to be called the Annual General Meeting shall be held in September each year.

All General Meetings other than the Annual General Meeting shall be called an Extraordinary General Meeting.

The Executive Committee may call an Extraordinary General meeting during July for the purpose of electing the Captain, who would take office from the date of the Annual General Meeting.

An Extraordinary General Meeting shall be convened by the Secretary upon receipt by him of a requisition in writing to that effect, specifying the business in regard to which it is desired the meeting should be convened and signed by not less than ten members. Such a General Meeting shall have the power only to deal with the business for which it has been convened.

At least twenty-one days' notice of every Annual General Meeting and every meeting convened to pass a Special Resolution shall be sent to each member. Twelve members, qualified to vote on the motion before it, shall form a quorum at any General Meeting.

18. OFFICERS

The Officers of the Club are directors of Vesta Rowing Club Limited and constitute the Club's Executive Committee. The current posts are: the Chairman of the Executive Committee, Captain, Deputy Captain, Vice Captain, House Captain, Secretary, Treasurer, Entries Secretary, Membership Secretary, Two Joint Bar Stewards, Webmaster/Communications Officer and three Officers without portfolio. They shall be elected at the Annual General Meeting in each year (with the exception of the Captain if he has already been elected under Rule 17). Any Officer ceasing to be a member of the Club shall ipso facto vacate his office.

19. PRESIDENT AND VICE PRESIDENTS

The Members in General Meeting may elect a President and one or more Vice Presidents each year. A President may serve for more than one year subject to re-election. Vice Presidents elected in previous General Meetings may be re-elected each year by the Members in General Meeting. Any President or Vice President who is not an Officer of the Club is entitled to attend Executive Committee meetings but not to vote thereat.

20. EXECUTIVE COMMITTEE

The general management of the Club shall be entrusted to and vested in an Executive Committee comprising the Officers who shall be elected by the Members in General Meeting. Five Members of the Executive Committee shall form a quorum unless the Executive Committee resolve otherwise. The Executive Committee shall have the power to fill any casual vacancy which may occur in the Officers or otherwise in their body. At least seven days' notice of a meeting of the Executive Committee shall be given. The Executive Committee may delegate powers to sub-committees that it may from time to time form. The Executive



Committee may co-opt persons who are not members of the Executive Committee to the Executive Committee and to its sub-committees. Co-opted members do not have a vote.

Members seeking election as Officers or as President or as a Vice-President at any General Meeting must obtain the signatures of their proposers and seconders, who must be current members of the Club, on a Nomination Form. Duly completed Nomination Forms must be submitted to the Secretary and nominations shall be posted in the Club House on a Nomination List, which shall be available from twenty-one days before the date of the meeting and which shall remain open until the date of the General Meeting, except in the case of nominations for President or Vice President where the list will be closed twenty-one days before the General Meeting. Presidents on leaving office shall be called "Past President" with the same rights as Vice-Presidents but shall not require to be re-elected.

21. ROWING COMMITTEE

The management of the rowing and sculling in the Club shall be delegated to a Rowing Committee composed of the Captain (who shall be the Chairman), Deputy Captain, Vice Captain and the Chairman of the Executive Committee.

22. CLUB RULES

The Executive Committee shall have power to add, amend and repeal these Rules.

23. EXPULSION

The Executive Committee may for any cause which to them may seem sufficient request any Member to resign his membership. If a Member so required to resign and omits for fourteen days to do so an Extraordinary General Meeting of the Club may be convened stating that the object of the Meeting is to consider the request by the Executive Committee of the resignation of such Member. It shall be lawful for the Meeting so concerned to resolve by a simple majority to expel such Member from the Club. Any Member so expelled shall not be eligible for re-election and shall have no right to, or claim upon, the Club, its property or funds.

24. RULES

Copies of the Rules of the Club shall be available for inspection in the Club House and a copy shall be sent to each Member. Any Member who persists in the infraction of any Rules shall be liable to expulsion in manner provided in Rule 23.

25. ENTRY FOR RACES

No Member shall enter for any race or competition under the name of the Club without the sanction of the Captain.

26. TROPHIES

Each Club Challenge Trophy shall be and remain the absolute property of the Club. The same shall not be taken out of the country. It shall be produced whenever the Executive Committee requires. All damage through loss or injury whilst the trophy is in the holder's possession must be made good by him. The Executive Committee may require the holder to give security for its safe custody.



27. OUTSTANDING LIABILITIES

The determination of membership by resignation, expulsion or otherwise shall in no way relieve the Member from any outstanding liability of any kind whatsoever.

28. LIEN

The Club shall have a lien upon any and all private boats or other property of any Member in or on the Club premises for all moneys due to the Club from such Member, and shall have the right to enforce such lien by sale or otherwise. The proceeds of any such sale shall be applied in or towards the discharge of all moneys so due as aforesaid, and the residue (if any) paid to the member.

29. CONTROL OVER ROWING ACTIVITIES

The Captain, or in his absence the Deputy Captain or Vice Captain, or in the absence of all three the senior member of the Executive Committee present, shall have entire control over the crews and boats, act as referee, and in the case of any dispute his decision shall be final.

30. DAMAGE TO PROPERTY

Any Member who wilfully, or by gross negligence, damages any property to which the Club is or may be entitled, or which may be entrusted to the Club, shall have the damaged property repaired at his own expense. Failing his having the same repaired promptly the Club may cause the same to be repaired and pay the expense thereof, and such expense shall be deemed to be a liability from such Member to the Club under Rule 28. Any question of whether the damage was or was not wilful, or due to gross negligence, shall be decided by the Executive Committee and their decision shall be final.

31. VESTA OPEN EVENTS COMMITTEE

At the Annual General Meeting, the Club shall elect a Chairman and a Treasurer of the Vesta Open Events Committee, who shall be responsible for the organisation of all Open Events.

The Chairman of the Vesta Open Events Committee shall be entitled to attend meetings of the Executive Committee, but not to vote thereat.

32. INTERPRETATION

In these rules the masculine shall include the feminine and vice-versa.

33. UNIFORM

The uniform shall be vest, shorts and other items as approved and stocked by the Executive Committee from time to time.

Members rowing or sculling in Club boats or representing the Club at Regattas shall wear Club uniform.

All Members shall be entitled to wear the Club coat, which shall be of standard pattern dark blue flannel with Club buttons and white cap. Members shall also be entitled to wear the Club blazer which shall be of white flannel with Club buttons and trimmed with Club ribbon.



An honours cap shall be awarded at the Club's expense to all Active Members who win, whilst representing the Club, an Open Senior rowing or sculling race. This cap shall be of Club crimson embroidered with the Club flags and the year of the award.

34 VISITORS

No visitor shall be permitted to row in a Club boat to the exclusion of a Member of the Club.

35 SWIMMING

All Active Members shall if called upon satisfy the Rowing Committee as to their competence in swimming and as to their physical fitness.

36 HOURS

The Club House shall be open on weekdays except Fridays from 6.00pm and on Saturdays and Sundays from 8.30am.

The Club House shall be closed at 12 midnight throughout the year except on special occasions, for which the permission of the Executive Committee must be obtained.

Scratch crews shall be formed by the Captain, or in his absence the Deputy Captain, or in the absence of both the Senior Committee Member present.

37 RETURN OF BOATS

Except with the permission of the Captain or Deputy Captain all Club Boats shall be returned to the Boat House before dusk or 8.45pm whichever is earlier on weekdays, and before 1.00pm on Saturday and Sundays.

38 HIRE OF EXTRA BOATS

In the event of there being more Members present than can be accommodated in the Club boats, it shall be at the discretion of the Captain (or in his absence such Members of the Committee as may be present) to hire extra boats.

39 CREWS FOR REGATTAS

All crews representing the Club at an Open Regatta shall be formed by the Captain subject to the approval of the Executive Committee. Each Member representing the Club at an Open Regatta shall pay all entry fees and boat transport costs in advance of entry.

40 COMMAND OF CREW

The Member rowing stroke in any Club boat shall have command of the crew, subject to the ruling of the Captain or his representative.

41 USE OF PRIVATE BOATS

Any Member using a private boat or equipment without the consent of its owner shall thereby render himself liable to a vote of censure, and if need be, expulsion.



42 RACK RENTS FOR PRIVATE BOATS

The Club has a limited number of racks available to Active Members for the storage of private boats including single sculls, pairs and doubles. Honorary Members are ineligible for a rack.

Private boats and equipment being the property of Active Members may be kept in the Boat House (entirely at the owner's risk) on specified racks and with the consent of the Rowing Committee on payment to the Proprietor of such rack rents as shall be determined by the Executive Committee from time to time.

A rack shall be granted at the sole discretion of the Rowing Committee. The Captain, or someone nominated in his stead, will maintain a list of current rack allocations and a waiting list for Active Members wishing to be allocated a rack. The allocation of racks will be based on the merits of the application and not necessarily on the length of time spent waiting for a rack.

The allocation of a rack is valid only for the current season, at the end of which the Rowing Committee may serve notice of the requirement to remove a private boat to any Active Member who it is deemed is not making sufficient use of their private boat. Twenty-eight days written notice will be given to an Active Member to remove their private boat from the Club, after which the Club reserves the right to remove the private boat from its rack.

Notice shall be given to the Rowing Committee at the date of leaving a private boat or removing it from the Club premises. Active Members resigning their membership are required to remove their private boat from the Club not more than seven days after resignation, after which the Club reserves the right to remove the private boat from its rack.

For the avoidance of doubt, the Club does not accept any liability for private boats and equipment stored at the Club. Active Members must take out adequate insurance for their boat and equipment in the case of damage, loss, fire or theft, including the transportation of their boat to and from regattas. The Club has no obligation for the transportation of private boats to and from regattas.

43 VISITORS' EXPENSES

Any Member introducing a visitor into the Club premises shall be responsible for the visitor's expenses and for any damage caused by him to the property of the Club.

44 DEFAULTERS

No Member shall introduce any person who is a defaulter or who has been refused membership by or expelled from the Club.

45 REFRESHMENTS

Refreshments may be obtained in the Club House according to the list of prices displayed. Members must pay every expense they incur in the Club before leaving the Club House.



46 COMPLAINTS

All complaints regarding the employees, charges, or domestic arrangements of the Club or respecting any other matter shall be addressed in writing to the Secretary and shall be signed by the Member making the complaint.

47 REMOVAL OF CLUB PROPERTY

No Member shall take away from the Club on any pretence whatever any article which is the property of the Club.

48 ALLOCATION OF DUTIES AND RESPONSIBILITIES

The allocation of duties and responsibilities between the Executive Committee, the Rowing Committee and the Officers, shall be determined from time to time by the Executive Committee, except where these duties and responsibilities are already laid down in the Rules.

49 THE GENERAL MANAGEMENT STRUCTURE OF THE CLUB

Determined by the Executive Committee from time to time and appointed by the members in general meeting.

EXECUTIVE COMMITTEE

Chairman of the Executive Committee
House Captain
Honorary Secretary
Honorary Treasurer
Membership Secretary
Honorary Bar Steward
Assistant Honorary Steward
(Otherwise referred to as the Joint Bar Stewards)
Webmaster/Communications Officer
Committee Member
Committee Member
Committee Member

Captain
Deputy Captain
Vice Captain
Entries Secretary (aka Rowing Secretary)

Non Voting:
President
Past Presidents
Vice-Presidents
Chairman VOEC

ROWING COMMITTEE

Captain
Deputy Captain
Vice Captain

Non Voting:
Chairman of the Executive
Committee

Note: The Members of the Rowing Committee need not normally attend meeting of the Executive Committee, but will report to that Committee regularly through the Chairman of the Executive Committee



50. MAIN COMMITTEE RESPONSIBILITIES TO BE ALLOCATED BY THE CHAIRMAN OF THE EXECUTIVE COMMITTEE

To include inter alia:

Bar	ARA
Telephone	TRRC
Kitchen	VOEC
Furniture and furnishings	Remenham Club
Premises: external and internal maintenance	Insurance
Boathouse: external maintenance	Club records
Subscriptions	Hosiery
Accounts	Lockers
Clubhouse expenses	Social functions
Cleaning	Dinner
Health and safety	Club Trophies
Distribution of mail	Tenants
Secretarial duties	
Notices	

51 ROWING COMMITTEE RESPONSIBILITIES

- Crew selection
- Coaches
- Coaching Equipment maintenance and repair
- Equipment allocation
- Ergo room
- Ergos
- Gym facilities
- Trailer
- Launches
- Regatta entries
- Race fees
- Recruitment
- External racking
- Boathouse internal maintenance
- Boat and launch insurance (Advisory role to Executive Committee)
- Tank
- Towing vehicle
- New Active Membership applications
- Club regatta
- ARA - Rowing
- TRRC - Rowing
- Health and safety
- Regatta records
- Boats and equipment purchases (Advisory role to Executive Committee)
- Locker allocation

52 DUTIES OF THE CHAIRMAN OF THE EXECUTIVE COMMITTEE

To oversee the running of the Club by the Club Officers.

To ensure reporting by the Officers to the Executive Committee and the carrying out by the Officers of the Committee's recommendations.

To liaise with the President and other Officers in filling vacancies among the Officers as and when these may occur.



To be a Non-Executive Member of the Rowing Committee and to act as a link between the Executive Committee and the Rowing Committee.

53 DUTIES OF THE HOUSE CAPTAIN

To be responsible to the Chairman and Executive Committee, and in part to the Joint Bar Stewards.

To report to the Executive Committee on matters relating to the provision of non rowing services for Members and where necessary recommend action, including appointing and supervising agents when necessary. Examples include: condition of changing facilities, condition of social areas, replacement and maintenance of furniture, observance of health and safety regulations, identification of problems re the fabric of the upper part of the premises, cleaning and general tidiness.

To liaise with the Joint Bar Stewards and appropriate Club Officers in assessing the feasibility and viability of social events for Club Members both on and off the premises. If approval agreed for a social event to assist in its promotion and support through the provision of catering and associated facilities.

To liaise with the Joint Bar Stewards in determining whether or not the Club's social facilities should be made available to Members for their own functions.

To liaise with the joint Bar Stewards and other Officials of the Club in the provision of catering and bar facilities for Members.

To liaise with the Chairman of the VOEC in determining catering requirements, changing facilities for visiting oarsmen, provision of amenities for officials and other support services.

To report to the Executive Committee or appropriate Club Official any requests, suggestions or complaints made by Members in respect of the House Captain's sphere of influence.

To recognise the role of the Joint Bar Stewards in respect of the management of the Vesta Bar.

To be involved in decisions regarding the disposal or otherwise of non-rowing equipment, furnishings, Club memorabilia, excluding bar equipment.

To supply capital/revenue estimates as required by the Executive Committee for the installation or renewal of equipment within his area of control.

To report to the Executive Committee on a regular basis on both specific and general issues within his area of control.

To accept and implement proposals which may be required by the Executive Committee.

To expect the support of the Executive Committee should it be necessary to remind a Member or Members that the Club does not tolerate behaviour which is offensive to visitors, or which spoils the enjoyment of Club facilities by other Members.